

~~SECRET~~
Security Information

DIARY NOTES

25X1A

ADD/A

5 March 1953

25X1C11a

25X1A9a Mr. [REDACTED] advised that at his request the Planning and Field Audit Branch of the Comptroller's Office had audited his accounts and just furnished him with a report. He said that the report was very inaccurate in many respects and that he felt obliged to reply to it since mismanagement might otherwise be assumed. I requested that he discuss this matter with Mr. [REDACTED] and see if he could not resolve the issues in that manner rather than prepare a written reply. He agreed to do this and to inform me of the outcome.

25X1C11a

He also brought to my attention a case involving the [REDACTED] safehouse which we have had for a couple of years for use by the SR Division and which we are now in the process of turning back to its owner. It is in a deplorable state, absolutely no regard whatever having been shown for care of the property, cleanliness, sanitation, etc. He anticipates that it will probably cost us at least \$1,000 to put the property into the proper state of repair so that it will be acceptable to its owner. I instructed him to discuss the matter thoroughly with the SR Division and I propose to discuss it with [REDACTED]. Not only is it a very bad performance, but a disgruntled owner could bring about a substantial security flap.

25X1A9a

25X1A9a Mr. [REDACTED] said that he had been queried by the Procurement and Supply Staff about contributing to the P&SO weekly report. I told him that he should not contribute to this report and that if Mr. Garrison had any other ideas on the subject to have him discuss them with me.

25X1A9a

Mr. [REDACTED] as his assistant and one secretary. He says that while they are not overworked they are all quite busy full time.

25X1A9a

2. [REDACTED] was in to see me on several problems. As a result of the Safety Survey made by I&S he expects to submit a request to deepen the fish pond at Station [REDACTED] so as to provide an adequate supply of water from which the [REDACTED] De-25X1A6a apartment could draw in case of fire at that site. Apparently the pressure on the waterline there is totally inadequate.

He reports that we are going to have to buy a small quantity of summer uniforms for our guards. I asked him to go ahead and explore this but to advise me before making the purchase.

~~SECRET~~
Security Information

Bob says that the student load at the Center has leveled off to about 82 students. I have requested that he talk personally with each Assistant Director in the Agency in a further attempt to find some other Agency activity which could be moved [REDACTED]

25X1A6a
25X1A6a

[REDACTED]
5X1C4a

3. I have arranged to meet with [REDACTED] and others at 1400 on Wednesday, the 11th, to discuss the Safety Survey, the Fire Survey, and the Emergency Plan.

25X1A9a

4. Arranged for Ed Saunders to participate with Mr. Becker in his meeting at the National Security Council at 1430 this afternoon.

25X1A9a

5. I told [REDACTED] that I was sure Mr. Wolf would be glad to sign a letter of recommendation for him in connection with his application to attend the Advanced Management Course at Harvard and asked him to supply me with some background which could be used in the preparation of such a letter.

25X1A9a

25X1A6a

6. Talked to [REDACTED] again concerning overtime for the bartender at [REDACTED]. He is meeting with people from [REDACTED] today. I reaffirmed our position. (I have discussed this with Matt Baird who assures me that this practice was stopped on or about the 20th of February.)

25X1A6a
25X1A6a
25X1A9a

7. Agreed with General Morris that [REDACTED] would report for duty in this Office on the 15th of March.

8. Talked to General Morris about the recent flap concerning [REDACTED] who was to have gone to the Command and General Staff School in January for a three months' course. Due to misrouting of mail on the part of the Army and, likewise, on the part of our Military Personnel Division, [REDACTED] was notified only yesterday. General Morris knows both General Bergen and General Klein of the Adjutant General's Office intimately. I asked him to handle this case personally and to insure that [REDACTED] was awarded an early opportunity to attend the course. He was optimistic that he could do this without difficulty and said that he would look into the matter without delay.

25X1A9a
25X1A9a

25X1A9a

~~SECRET~~
Security Information

Sec. 1.3 Information

25X1A9a Later in the day General Morris reported that the Adjutant General would favorably consider [REDACTED] attending the next course if he was not due for foreign service which would interfere. However, unfortunately, the next course does not begin until January, 1954. I have asked the Personnel Office and [REDACTED] to initiate action on this matter again about October of this year. 25X1A9a

25X1A9a 9. Approved of [REDACTED] being absent from the City from Friday until Monday morning. [REDACTED] will be Acting Chief of Procurement and Supply during his absence. 25X1A9a

[REDACTED]

25X1C4
H

11. Talked to Mr. Pforzheimer and Mr. Becker concerning the propriety of Mr. Pforzheimer being present when the "brainwashing" film is shown to the House Foreign Affairs Committee. I agree with Lofty that it would be preferable to have the Jackson Committee act as a cutout in all respects and I see no reason for Mr. Pforzheimer to be present; however, this entire problem is to be presented to Mr. Dulles for his decision.

25X1A6a 12. Matt Baird talked to me about our decision concerning overtime payment for the bartender [REDACTED]. He proposes to put on paper a plan which would (a) justify operating such a facility on training grounds, (2) authorize him to pay overtime, (3) insure that all profits were picked up in miscellaneous receipts, and (4) guarantee that it would not cost the Government any money. I told him that the proposal sounded feasible but that I would like to reserve judgment on it until I saw it on paper.

[REDACTED]

25X9A2

25X1C4c

Sec. 1.3 Information

SECRET

Security Information

25X1A9a

15. A letter addressed to Mr. Dulles from Edwin J. Putzell, Jr. recommending a [REDACTED] for possible employment with CIA was routed to the Assistant Director (Personnel) who was requested to determine [REDACTED] availability, etc. (ER-3-7551)

25X1A9a

16. A project submitted by the Office of Operations requesting the provision of additional funds to meet the needs of CIA offices for unclassified translation services during the remainder of FY 1953 was concurred in by Colonel White (who, on 27 February 1953, sat on the Committee considering this proposal) and forwarded to the Acting Chairman, Project Review Committee.

17. Sent to the CAO/DDP for his comments and recommendations a file in connection with the sale of a [REDACTED] (ER-3-7602A)

25X1A2e

25X1A2e

SECRET

Approved For Release 2001/03/30 : CIA-RDP76-00183R000100090038-5

Security Information

25X1A

DEPUTY DIRECTOR (ADMINISTRATION)

Thursday, 5 March 1953

25X1A2g

1. DD/A approved Administrative Plan for IO Division

25X1A

2. Forwarded, to General Smith for his personal files, copies of Personnel Actions necessary for CIA records to place him on the payroll during the period following his retirement and preceding his appointment as The Under Secretary of State.

3. Forwarded to Mr. Dulles for his personal files, copies of Personnel Actions recording his resignation as Deputy Director and his appointment as Director of Central Intelligence.

4. Submitted, to Mr. Dulles for signature, letter addressed to the Director of the Bureau of the Budget regarding our 1953-54 budget estimates.

25X1A

5. DD/A approved Regulation "Pay Administration - Night Differential."

Approved For Release 2001/03/30 : CIA-RDP76-00183R000100090038-5

SECRET
Security Information